



# Offshore Bond Application for Individual/Joint Use Including Additional Investments

Provided by RL360 Insurance Company Limited (RL360)





Please indicate where applicable and ensure that the declaration is signed. You can sign this form digitally. Once completed, simply log in to Adviser Zone and send it to us via secure email. If you don't have access to our selected electronic signature providers, please sign the declaration using a blue or black pen and scan the form before sending it to us by secure email. Alternatively, you can send the form by post to Wealthtime Client Services, PO Box 4328, Bath, BA1 0LR.

Copies of the terms and conditions are available on request, as is a copy of your completed application form(s). The contract could be invalidated by any failure to disclose facts which might influence RL360 Insurance Company Limited's (RL360) assessment of this application. If you have any doubt whether a fact is relevant, you should disclose it. Please ensure that appropriate supporting documents are forwarded in all cases.

# **Guidance Notes**

#### Verification of your Identity and Address

To satisfy the Isle of Man's Insurance (Anti-Money Laundering) Regulations 2008, RL360 are required to check the identity and address of each applicant. For your convenience, a complete checklist of all requirements can be found at the back of this application form.

# **Guidelines for Satisfactory Evidence**

#### Verification of Identity

Documents that will be accepted as satisfactory evidence of identity are:

- · A valid 'full' passport
- A national ID card (carrying a photograph)
- Where the above documents are not available, two formal documents with appropriate reference numbers will be considered.

#### Verification of Residential Address

To confirm your residential address details, the following documentation is acceptable:

- A utility, rates, or council tax bill. Unfortunately, mobile telephone bills are not acceptable as evidence of address.
- An entry in a local telephone directory.
- · An extract from the official register of electors.
- A current driving licence (both photographic and printed sections, if applicable).
- A tax assessment document.
- An account statement from a bank or bank credit card. Statements featuring a 'care of'
  or accommodation address are not acceptable. Non-bank cards, such as store cards are not acceptable.
- Proof of ownership or rental of the residential address.
- Proof of payment for a PO Box service (which must also show the residential address),
   where the PO Box shown is also your correspondence address.
- · A mortgage statement.

Documents for identity and address verification must be the most recent available.



#### **Suitably Certified Copy Documentation**

We can accept certification of copy documents by Advisers (IFAs) who hold Terms of Business with us and, where appropriate, have been granted suitable certifier status. Please consult your Adviser to determine if they can certify your documents.

Where suitable certifier status is not held, we will only accept certification by one of the following suitable certifiers:

- Notary public (or equivalent)
- Lawyer
- A formally appointed member of the judiciary
- An employee of RL360
- · A commissioner for oaths

#### The certifier must:

- · Add the statement 'Certified as a true copy taken from the original'
- · Sign and date the copy document on all pages
- Print his/her name clearly in capitals underneath the signature
- · Record the capacity or position in which they are certifying the document
- · Add their company/official stamp or seal

The documents which RL360 receives must contain the original certification stamp. Any costs associated with certifying documentation are at your own expense. We regret that we are unable to accept copies of documents certified by other unconnected parties unless they are one of the persons listed above.

#### **US Specified Person**

US Specified Person means a US citizen or tax resident individual, who either holds a US Passport, a US Green Card, has a US residential/correspondence address or who was born in the US and has not yet renounced their US citizenship. More information on US FATCA can be found at <a href="https://www.irs.gov/Businesses/Corporations/Foreign-Account-Tax-Compliance-Act-FATCA">www.irs.gov/Businesses/Corporations/Foreign-Account-Tax-Compliance-Act-FATCA</a>.

Failure to provide any of the information requested in this application may delay Investment and acceptance.

••• wealthtime	
Initial Investment Additional Investment into bond no	umber N V 1 0 0
1. Applicant(s)	
Please note, where there are more than two applicants, please copy section	n one and complete for holders three and four where appropriate.
Wrap number (internal use only):	
Applicant One	Applicant Two (if applicable)
If you are an existing Investor, please include your Investor number here:	If you are an existing Investor, please include your Investor number here:
Where the applicants on this application have an existing joint Investment with Wealthtime, please include the joint Wealthtime Investor number here:  Mr Mrs Miss Other  Male Female	Where the applicants on this application have an existing joint Investment with Wealthtime, please include the joint Wealthtime Investor number here:  Mr Mrs Miss Other  Male Female
Marital status: Family name:	Marital status: Family name:
Forename(s):	
(in full)	Forename(s): (in full)
Other previous names or alias(es):	Other previous names or alias(es):
Mother's maiden name:	Mother's maiden name:
Date of birth:	Date of birth:
Country of birth:	Country of birth:
Nationality(ies):	Nationality(ies):
Country of residence for tax purposes:	Country of residence for tax purposes:
Country of residence for tax parposes.	country of residence for tax purposes.
National Insurance number:	National Insurance number:
Tax identification number (for non UK tax residence)	Tax identification number (for non UK tax residence)
Are you a US Specified Person? Yes No	Are you a US Specified Person? Yes No
Current Residential Address	Current Residential Address
House number/name:	House number/name:
Street name:	Street name:
District:	District:
Town/City:	Town/City:
County:	County:
Country:	Country:
Postcode:	Postcode:
Country of residence:	Country of residence:
Length of time at current address: MONTHS YEARS	Length of time at current address: MONTHS YEARS



# 1. Applicant(s) (Continued)

Previous Address (if Less Than Three Years) House number/name:  Street name:  District:  District:  Town/City:  Country:  Country:  Country:  Country:  Contact Details  Telephone: (inc. area code)  Email:  Address for Correspondence  Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name:  Street name:  District:  Town/City:  Email:  Email:  Address for Correspondence  Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name or Adviser firm details:  Street name:  District:  Town/City:  Country:  Postcode:  Find (Find (Find (Find It)) Own (All News and It)  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address	First Applicant	licant Second Applicant (If Applicable)		
Street name:  District:  District:  District:  County:  County:  Country:  Country:  Postcode:  Contact Details  Telephone:  (inc. area code)  Email:  Email:  Address for Correspondence  Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name or Adviser firm details:  Street name:  District:  Town/City:  Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address	Previous Address (if Less Than Three Years)	Previous Address (if Less Than Three Years)		
District:  Town/City:  County:  Country:  Coun	House number/name:	House number/name:		
Town/City:  County:  Country:  Country:  Postcode:  Contact Details  Telephone: (inc. area code)  Email:  Email:  Address for Correspondence  Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name or Adviser firm details:  Street name:  District:  Town/City:  Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address	Street name:	Street name:		
Country: Country: Country: Postcode: Contact Details Telephone: (inc. area code) Email: Email	District:	District:		
Country:  Postcode:  Contact Details  Telephone: (inc. area code)  Email:  Address for Correspondence  Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name or Adviser firm details:  Street name:  District:  Town/City:  Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.	Town/City:	Town/City:		
Postcode:  Contact Details  Telephone: (inc. area code)  Email:  Email:  Address for Correspondence  Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name or Adviser firm details:  Street name:  District:  Town/City:  Country:  Postcode:	County:	County:		
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Telephone: (inc. area code)  Email:  Email:  Email:  Email:  Address for Correspondence  Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name or Adviser firm details:  Street name:  District:  Town/City:  Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.	Postcode:	Postcode:		
(inc. area code)  Email: Email	Contact Details	Contact Details		
Email:    Email:	Telephone:	Telephone:		
Address for Correspondence  Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name or Adviser firm details:  Street name:  District:  Town/City:  County:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address	(inc. area code)	(inc. area code)		
Please note that any correspondence we are required to send you will be sent to this address. This will cancel any existing instruction and apply to future correspondence for all Product Wrappers on this Wealthtime account.  House number/name or Adviser firm details:  Street name:  District:  Town/City:  County:  Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address	Email:	Email:		
Street name:  District:  Town/City:  County:  Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address	Please note that any correspondence we are required to send y instruction and apply to future correspondence for all Product			
District:  Town/City:  County:  Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address				
Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address				
Country:  Postcode:  If no correspondence address is supplied, we will use the residential address of applicant one.  Is the correspondence address	Town/City:			
If no correspondence address is supplied, we will use the residential address of applicant one.	County:			
Is the correspondence address	Country:	Postcode:		
Adviser firm     Self     Friend/Family Other (please specify)	Is the correspondence address			



# 1. Applicant(s) (Continued)

First Applicant	Second Applicant
Employment Details	Employment Details
Profession/main occupation:	Profession/main occupation:
Where you are retired, please confirm your previous occupation, employer, and date of retirement:	Where you are retired, please confirm your previous occupation, employer, and date of retirement:
Annual salary this year: £	Annual salary this year:  (including any bonuses)
(including any bonuses)	(including any bonuses)
Employer's Address	Employer's Address
House number/name:	House number/name:
Street name:	Street name:
District:	District:
Town/City:	Town/City:
County:	County:
Country:	Country:
Postcode:	Postcode:
Employer's telephone number:	Employer's telephone number:
(inc. area code)	(inc. area code)
Any other occupation for which you are paid:	Any other occupation for which you are paid:



# 2. Lives Assured

Is the first applicant to be a life assured?	Is the second applicant (if applicable) to be a life assured?		
Yes No	Yes No		
Are there to be any other lives assured?	Are there to be any other lives assured?		
Yes No	Yes No		
If you wish to have additional lives assured on the Novia Offshore Bond, you can have up to ten lives assured in total, inclusive of applicant(s). The sole or youngest life assured must be age 75 or younger at policy commencement.	If you wish to have additional lives assured on the Novia Offshore Bond, you can have up to ten lives assured in total, inclusive of applicant(s). The sole or youngest life assured must be age 75 or younger at policy commencement.		
Additional Life Assured	Additional Life Assured		
Mr Mrs Other	Mr Mrs Other		
Male Female	Male Female		
Last name:	Last name:		
First name(s):	First name(s):		
(in full)	(in full)		
Date of birth:	Date of birth:		
Country of birth:	Country of birth:		
Nationality(ies):	Nationality(ies):		
Current Residential Address	Current Residential Address		
House number/name:	House number/name:		
Street name:	Street name:		
District:	District:		
Town/City:	Town/City:		
County:	County:		
Country:	Country:		
Postcode:	Postcode:		
Country of residence:	Country of residence:		
Telephone:	Telephone:		
(inc. area code)	(inc. area code)		
(	(		

Please copy this page to add further lives assured.



for this Product Wrapper.

# 3. Payment and Policy Instructions

3. Payment and	Policy mistruction	15		
The payment currency for	your Novia Offshore Bond is	s GBP only.		
Investment amount GBP		Minimum initial Investment	is GBP 50,000	
			on an account held in the name of one ovices, PO Box 4328, Bath, BA1 0LR.	or more of the
is the same as it appears or RL360 policy number or, for	n this application and, if you r new clients, please include	are an existing client, please i	w. Please make sure your name(s) on the nolude both your Wealthtime Investor nuber. Please ensure this application is furansfer any monies.	umber and you
Bank: Citibank N A				
Account name: RL360 Insu Sort Code: 18-50-08 Acco				
	I number: IBAN GB09CITI18	3500813142000		
Multiple Policy Faci	lity (for Initial Invest	ments Only)		
Number of sub-policies red 100 sub-policies will be issu	•	num 1, maximum 100) Please ( ents will be applied to your exi	note that in the absence of contrary inst sting policies.	ructions,
4. Investment In	structions			
	nitial Investments O should be detailed in 4b	_		
not available, we will buy in units/shares. All purchases	come units/shares. Where i	ncome units/shares have bee eared funds. Please ensure tha	e accumulation units/shares have beer n stated but are not available, we will bu at your choices total 100%, otherwise yo	uy accumulatio
Name of Investment*			Inc/Acc	%
Cash (min 2%) **				2
Please ensure you only cho	ose Investments that are pe	ermissible	Total	100%

<sup>\*</sup>Please write the name in full as listed on our Investments List. The list and fact sheets can be found at www.wealthtime.com

<sup>\*\*</sup>We receive interest on the Cash held within your account. The amount we receive will vary as interest rates rise and fall. We keep some of this interest and pass the rest on to you. Visit our website for the latest interest rates and for more on what this means for you: wealthtime.com/investors/documents/wealthtime-platform-cash-account



Do you wish to make the Investment choice above your default selection for	or future Investments? Yes	No		
If yes, and you wish to have periodic rebalancing, please select the prefer	ed frequency: Quarterly	Annually		
By completing this application, you authorise Wealthtime to accept instructions regarding the future application, amendment and removal of rebalancing from the Adviser and/or firm named in Section 11. For a full explanation of the rebalancing process, please read the terms and conditions.				
4b. Instructions for Additional Investments Only (Initial Investments should be detailed in 4a) Please choose the appropriate Investment and rebalancing options for this Investment	ent.			
Option 1: Invest into the Current Default Selection of Investm (please note that any existing rebalancing Instructions will remain i		Г		
I/We wish to invest this immediately into my/our default selection.				
or				
I/We have an existing rebalancing instruction and wish to invest in Cas	h awaiting the next rebalancing dat	e.		
Unless you tell us otherwise, we automatically buy accumulation units/shar stated but are not available, we will buy income units/shares. Where income available, we will buy accumulation units/shares. All purchases are subject your choices total 100%, otherwise your Investment will be held in your Case	units/shares have been stated but to sufficient cleared funds. Please e	are not nsure that		
Name of Investment*	Inc/Acc	%		
Cash (min 2%) **		2		
Please ensure you only choose Investments that are permissible for this Product Wrapper.	Total	100%		

<sup>\*</sup>Please write the name in full as listed on our Investments List. The list and fact sheets can be found at <a href="www.wealthtime.com">www.wealthtime.com</a>.

<sup>\*\*</sup>We receive interest on the Cash held within your account. The amount we receive will vary as interest rates rise and fall. We keep some of this interest and pass the rest on to you. Visit our website for the latest interest rates and for more on what this means for you: wealthtime. com/investors/documents/wealthtime-platform-cash-account

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Do you wish to make the Investment choice above your default selection for future Investments?			
Please do not apply rebalancing			
or			
Please apply rebalancing using my default Investment choice			
Quarterly Annually			
Or			
I/We wish to make a new Investment choice as my default selection for	any future Investments and apply re	ebalancing	
Quarterly Annually, using the Investment choices detailed	below:		
Name of Investment*	Inc/Acc	%	
Cash (min 2%) **		2	
		1000/	
	Total	100%	

\*Please write the names in full as listed on our Investments List. The list and fact sheets can be found at www.wealthtime.com.

By completing this application, you authorise Wealthtime to accept instruction regarding the future application, amendment and removal of rebalancing from the Adviser and/or firm named in Section 11. For a full explanation of the rebalancing process, please read the Terms and Conditions.

Please be aware that Wealthtime will not include non-daily dealing funds in the rebalancing process. Where you wish to amend the level of Investment in these Investment types, you will need to action the trade and place the proceeds into Cash or any Investment included in the rebalancing process. The rebalancing instruction will then be applied at the next scheduled rebalancing date. Any rebalancing that takes place before you action your trades will be proportionate across Investments that can be rebalanced, ie. the value and split of listed Investment types will be excluded from rebalancing calculations.

\*\*We receive interest on the Cash held within your account. The amount we receive will vary as interest rates rise and fall. We keep some of this interest and pass the rest on to you. Visit our website for the latest interest rates and for more on what this means for you: wealthtime.com/investors/documents/wealthtime-platform-cash-account



# 5. Regular Withdrawal Instructions

Please complete this section if you would like to receive a Regular Withdrawal. If you do not wish to set up a Regular Withdrawal at this stage, please continue with section six.

Payment to or from third parties are not usually acceptable.

Withdrawals in excess of 5% of your Investments made (including additional Investments) from a Novia Offshore Bond in any policy year will

give rise to a chargeable event and this may result in a tax charge (unless the 5% allowance from previous years has not been used). It may reduce your tax bill to Cash in a whole number of sub-policies. Please consult your Adviser for guidance. The above information is based on our current understanding of HM Revenue and Customs law and practice which is subject to change. Amount\* (please note that the minimum Regular Withdrawal amount is £200) % of the policy value at the time of withdrawal **GBP** Monthly Quarterly Annually Start date (mm/yy)\*\* \*Regular Withdrawals have the option for a fixed amount or % but not both \*\* Please note that the start month cannot be more than 12 months from the date of application Do you wish to increase your Regular Withdrawals? (Please select one option only) No increase Increase by the Retail Price Index (RPI) Increase by a fixed % (1%-5% p.a.) 6. Bank Details (Initial Investments Only) Please provide details of your bank/building society current account. We will use this account to make any payments to you. Please complete this section even if you are not requesting withdrawal payments at this time.

Name of bank/building society:	
Account holder's name(s):	
Branch sort code:	
Account number:	
Building society client number:	

Payments to building society accounts may take up to 10 working days longer than payments to bank accounts.

Please contact your Adviser or Wealthtime client services on 0845 680 8000 if you wish to change your bank details for an additional Investment.



# 7. Source of Funds and Wealth

In order for RL360 to comply with its obligations under the Isle of Man's Insurance (Anti-Money Laundering) Regulation 2008, the following information must be provided by all applicants.

All questions must be answered.

## Source of Funds

Please provide the details of the bank account from which you intend to fund the payment of your policy.

Name of Bank/Building Society:	
Branch:	
Street name:	
District:	
Town/City:	
County:	
Country:	
Postcode:	
Account name:	
Account number:	
or  Branch sort code (For UK GBP Pa	ayments only)
IBAN (All non-GBP accounts):	
Account held for: MONTHS	YEARS
ОГ	
Account number (GBP UK Bank	only):



#### Source of Wealth

The Insurance (Anti-Money Laundering) Regulations 2008 requires all Isle of Man life companies to "make enquiries as to how an applicant has acquired the monies to be used as premium for, or contribution to, a policy." This reflects the Isle of Man's commitment to maintaining the highest possible standards of business practice and to counter money laundering and the financing of terrorism.

RL360 has adopted a risk-based approach to comply with current legislation and guidance by risk rating each client as representing Standard, Higher or High Risk. This depends on the product they are applying for, the jurisdiction they are based in, and the jurisdiction where the payment is to be transferred from. Business submitted from a UK source currently falls under Standard Risk and so no documentary evidence is required for a source of funds.

Full details on the source of wealth procedures can be obtained from your Financial Adviser or can be downloaded from <a href="www.rl360wrap.com">www.rl360wrap.com</a>
You must complete the annual salary question in full, in all cases and for both applicants as applicable. You must also complete all other relevant questions within this section.

#### Second Applicant (if Applicable) First Applicant **Annual Salary Plus Bonuses Annual Salary Plus Bonuses** If you are retired, please tell us your income details below If you are retired, please tell us your income details below in the Other unearned income section on the next page. in the Other unearned income section on the next page. Income this year: Income this year: (include currency) (include currency) Income last year: Income last year: (include currency) (include currency) Occupation: Occupation: Employer's Employer's company name: company name: Nature Nature of business: of business: First Applicant Second Applicant Other Unearned Income Other Unearned Income Amount received Amount received (include currency): (include currency): Received from: Received from: Date received: Date received: If you are retired please tell us your previous occupation, If you are retired please tell us your previous occupation, previous salary, employer, and date of retirement. previous salary, employer, and date of retirement. Previous occupation: Previous occupation: Previous salary (if retired): Previous salary (if retired): Employer's Employer's Company name: Company name: Date retired: Date retired:

Please confirm your source of wealth for this application by completing the relevant boxes on the following page.



# 7. Source of Funds and Wealth (Continued)

First Applicant Savings	Second Applicant Savings (if Applicable)	
Amount received: (include currency)	Amount received: (include currency)	
Bank where savings were held:	Bank where savings were held:	
How were the savings accumulated?:	How were the savings accumulated?:	
Pension Transfer	Pension Transfer	
Amount received	Amount received	
(include currency):	(include currency):	
Received from:	Received from:	
Date received:	Date received:	
Property or Asset Sale	Property or Asset Sale	
Amount received	Amount received	
(include currency):	(include currency):	
Address of property sold or asset type:	Address of property sold or asset type:	
How long held:	How long held:	
Date of sale:	Date of sale:	
Company Profits	Company Profits	
Profits this year: (include currency)	Profits this year: (include currency)	
Profits last year: (include currency)	Profits last year: (include currency)	
	Industry:	
Industry:	muusuy.	



# 7. Source of Funds and Wealth (Continued)

First Applicant Company Sale	Second Applicant (if Applicable) Company Sale
Profits this year (include currency):	Profits this year (include currency):
Company name:	Company name:
Company industry:  Date received:	Company industry:  Date received:
Other (such as lottery or betting win, gift or inheritance)  Amount received (include currency):	Other (such as lottery or betting win, gift or inheritance)  Amount received (include currency):
Source:	Source:
Date received:	Date received:
8. Adviser Charge Authorisation  Initial* % or *Maximum Initial A	Adviser Charge is 5% of the initial Investment amount.
Ongoing** $\%$ paid monthly or $\textcircled{\textbf{f}}$	er annum to be paid Monthly Quarterly Annually
instruction for this product. All Adviser Charges taken from the No of the 5% tax deferred allowance.  ** The maximum ongoing Adviser Charge is 2% pa of the policy value.	ents specified in section three. This instruction will replace any existing ovia Offshore Bond are considered to be withdrawals for the purpose lue at the time of taking the charge. If a higher figure is recorded on this
application, the maximum will be applied.	
9. Adviser Charge - Switch	
Switch (maximum 3%) %	
I/We authorise Wealthtime to accent Switch Instructions from the	Adviser and/or firm named in Section 11 of this form and agree to the fund

I/We authorise Wealthtime to accept Switch Instructions from the Adviser and/or firm named in Section 11 of this form and agree to the func Switch Charges as explained in the terms and conditions. I/We agree my Adviser may retain a charge for each Switch as agreed under the terms of my contract with my Adviser.

This instruction will replace any previous instruction made and will become the default for any future Switches unless changed by a subsequent application. If a Switch Charge has not been stated in a previous application and this section has not been completed, a charge of 0% will apply.



# 10. Declaration (for All Applicants to Complete)

The Novia Offshore Bond literature, including the key features document and terms and conditions, form the basis of the contract you are applying for. For your own protection, you should read them carefully, along with the declarations below, before completing the application process. If you do not fully understand any point, please seek clarification from your Adviser.

- If I/ we sign this declaration by electronic signature, I/we confirm that this method of signature is my/our agreement to be bound as if signed by my/our manuscript signatures.
- I/We apply for a Novia Offshore Bond, provided by RL360 and agree to be bound by the Novia Offshore Bond literature.
- · I/We confirm that, to the best of my/our knowledge and belief, all of the information supplied on this form is true and complete.
- I/We appoint (name of Adviser) as my/our agent. RL360 is authorised by me/us to disclose all information relating to my/our policy to my/our agent. I/We shall notify RL360 in writing if there is any change.
- I am/We are not resident in the United States† and confirm that to the best of my/our knowledge and belief, I am/we are not subject to any legislation which would make such an Investment unlawful.
- I am/We are not a citizen of the United States†.
- I/We will advise RL360 in writing immediately on changes in the residence or citizenship.

## Politically Exposed Persons

A politically exposed person ('PEP') is a person entrusted with prominent public functions or their immediate family members or persons are known to be close associates of such persons. Examples of PEPs include political figures, members of the judiciary, diplomatic service officers, managers and supervisors of state-owned enterprises and senior ranking military officers. Please add the names of any PEPs associated with this application in the box below.	

Where this box is left blank, you are confirming that no PEP's are associated with this policy.

#### **Data Protection Act**

Where you see 'we' or 'us' this means Novia Financial plc (trading as Wealthtime). This form collects your personal data. We require your personal data so we can provide you with services relating to the performance of your contract. You may ask us to stop processing your data, however, this may disrupt the services RL360 can provide to you or may stop us being able to assist you. To find out how long we will keep your data, please refer to our privacy policy at <a href="https://www.rl360.com/privacy">www.rl360.com/privacy</a>. Any data you provide to RL360 may be shared, if allowed by law, with other companies both inside and outside of RL360 and to persons who act on your behalf. Data and information about you can be transferred outside of the Isle of Man and RL360 may be required to provide it to its regulator, its government or anyone else required by law. RL360 will use your data and information to allow for the administration of your policy, prevent crime, prosecute criminals and for market research and statistics. RL360 will, at all times, make sure that your data and information is only used in ways that are allowed by law.

You can receive a copy of the information RL360 holds about you free of charge by writing to our data protection officer at: RL360, International House, Cooil Road, Douglas, Isle of Man, IM2 2SP, British Isles, or by emailing <a href="mailto:dpo@rl360.com">dpo@rl360.com</a>. We can reserve the right to not send you your personal data in some circumstances. If we do, we will write to you setting out the reasons why.

I declare that the above answers are true to the best of my knowledge and that I have not withheld any information that may influence the assessment or acceptance of this application.

I agree that any supplementary questionnaire will form part of my application to RL360° and that non-disclosure of any material fact known to me may invalidate the contract.

Our full privacy statement can be viewed at <u>www.rl360.com/privacy</u> or can be obtained by requesting a copy from our data protection officer.



I/We confirm that advice leading to the application was received in (give country):				
and the application form was	signed in (give country):			
First Applicant		Second A	Applicant (if Applicable)	
Signature:		Signature:		
Date:		Date:		
Important Note: Copies of the terms and conditions are available on request, as is a copy of your completed application. The contract could				
be invalidated by any failure to disclose facts which might influence RL360's assessment of this application.  If you have any doubt as to whether a fact is relevant, you should disclose it. RL360 regrets that it is unable to accept applications where the				
advice is received (whether by letter, fax, email, telephone or in person) or the application form is signed in the United States.†				
†United States means the United States of America, its territories and possessions, any state of the United States and the District of Columbia.				
11. Adviser's Details and Declaration				
Adviser's name:				
Your RL360 agent number:				
Adviser's stamp:				
Name of regulatory or				
authorising body eg. FCA:				
Email address:				

## **Data Protection Act**

In accordance with the Isle of Man's Data Protection legislation by signing this form in the space indicated, you consent to us using the information provided, which may include sensitive data such as medical records, for the following purposes:

- Administration purposes.
- Crime prevention and the prosecution of offenders.
- Market research and statistical purposes.



The information you have provided may be shared with other companies outside of RL360, including our reinsurers and financial intermediaries or agents acting on your behalf. It may be transferred outside the Isle of Man and we may be obliged to disclose it to our regulator and to others as demanded by law.

The Isle of Man's Data Protection legislation entitles you to obtain a copy of the information we hold on you.

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For further information please write to:

Data Protection Officer, RL360, International House, Cooil Road, Douglas, Isle of Man, IM2 2SP, British Isles.

Signature:				
Name:				
Company:				
Date:				
Please refer to the checklist on page 17 to ensure that you have provided all the required information. Please note that a failure to provide any of the information requested in this application may result in a delay in Investment and acceptance.				
12. Check	dist			
	that the following information/documentation accide all relevant information will result in a delay to			
General Requirements for All Applicants  Please indicate if attached				
If paying by cheque, please make the cheque payable to 'Novia Financial plc'. Note that cheques can take 5- 10 working days to clear, and this will delay policy issues.				
Identificatio	n Requirements			
	tional ID card (bearing a photograph of the wo other formal documents with appropriate bers.			
	eation, eg an acceptable bank statement, rement or utility bill.			
If applicable, reindicated in sec	elevant source of funds evidence as ction seven.			
Please note that failure to provide any of the information requested in this application may result in a delay in Investment				

Wealthtime is a trading name of Novia Financial plc. Novia Financial plc is a private limited company registered in England and Wales. No. 06467886. Registered office: Royal Mead, Railway Place, Bath, BA11SR. Novia Financial plc is authorised and regulated by the Financial Conduct Authority. FCA Number 481600. The Novia Offshore Bond is issued by RL360 Insurance Company Limited ('RL360') (RL360 is authorised by the Isle of Man Financial Services Authority and registered in the Isle of Man. No. 053002C Registered office International House, Cooil Road, Douglas, Isle of Man IM2 2SP) and is marketed and administered by Novia Financial plc, trading as Wealthtime.

and acceptance. Some of those requirements are necessary under the Isle of Man Government Financial Services Authority

Insurance (Anti-Money Laundering) Regulations, 2008.