



Instruction to your bank or building society to pay by direct debit

Please fill in the whole form using a ball point pen and send it to:

Wealthtime Client Services
PO Box 4328
BATH
BA1 0LR

Originator's identification number:

2 4 7 7 2 8

FOR Wealthtime OFFICIAL USE ONLY
This is not part of the instruction to your
Bank/Building society

Name(s) of Account Holder(s)

Branch sort code

Bank/Building society account number

Name and full postal address of your bank or building society

To: The Manager:	Bank/Building Society
Address:	
Postcode:	

Instruction to your Bank/Building Society*

Please pay Novia Financial plc Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit guarantee. I understand that this instruction may remain with Wealthtime and, if so, details will be passed electronically to my bank/building society.

Signature(s):

Date:

Banks and building societies may not accept Direct Debit Instructions for some types of accounts.

*This guarantee should be detached and retained by the payer.

The Direct Debit guarantee



- This guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, Wealthtime will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Wealthtime to collect payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Wealthtime or your bank or building society, you are entitled to a full and immediate refund from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when Wealthtime asks you to,
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.